

March 23, 2006

Richard Peckels
Controll Forms, Inc.
P.O. Box 425
Menomonee Falls, WI 53052-0425

Re: Solicitation No. SC06300001
Printing; Utility Statements, Annual Service Agreement

Dear Mr. Peckels;

The Austin City Council has approved a contract with your company for the above-referenced bid item as follows:

Date of Award:	March 23, 2006
Contract No.:	S060217
Dollar Value:	Not-to-exceed \$58,553.28 per contract term.
Contract Term:	March 28, 2006 thru March 27, 2007 with two (2) twelve (12) month extension options.
Agenda Item No.:	<u>29</u>
Agenda Date:	<u>3/23/06</u>

Invoices shall be sent from Controll Forms, Inc., P.O. Box 425, Menomonee Falls, WI 53052-0425.
Attached is a copy of the bid submitted by your company including all contract terms and conditions.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at 512-974-2035.

Sincerely,

Sydney Ceder, Buyer II
Purchasing Office
Finance and Administrative Services Department